



Thank You to Our Volunteers!

Firstly, a heartfelt thank you to each and every one of you for volunteering your time and effort to support Wyoming FC. Without your dedication, our club simply couldn't function. Your commitment ensures that our players have the opportunity to develop their skills, enjoy the game, and be part of a positive football community.

Below, you'll find a list of **roles** and **responsibilities** that have been itemised from the Wyoming FC Club Handbook. These outline the key duties expected of each role to help our club run smoothly. For further details, the full handbook can be accessed via the club website.

Coach

- Hold a valid Working with Children's Check, lodged with the Club's Registrar and MPIO.
- Follow the Club's Code of Conduct and resolve disputes through the Player Representative or Football Committee Chairman.
- Organise and coach the team under the Coaching Coordinator's/Youth Technical Director's supervision.
- Adhere to allocated training schedules; changes require Football Committee approval.
- Responsible for all club-issued gear/equipment.
- Ensure all players are registered, financial, and not suspended* before competition games.
- Wear the official vest during matches as per CCF regulations.
- Pursue appropriate coaching qualifications and training aid certifications.
- Provide media updates (if required).
- Train only at club-approved facilities with written Football Committee approval.
- Obtain written CCF and Football Committee approval for trial games.
- Coordinate with the Gear Steward/Football Chair for club equipment needs.
- Ensure all players receive equal game time#

Manager

- Hold a valid Working with Children's Check, lodged with the Club's Registrar and MPIO.
- Follow the Club's Code of Conduct and respect the team coach's decisions.
- Wear the official vest during matches as per CCF guidelines.
- Communicate training times as directed by the coach.
- Abide by the decision of the team coach at all times in matters relating to the team.
- Obtain the season draw and confirm game venues in advance.
- Ensure all players are informed of match times and locations.
- Oversee player and spectator behaviour.
- Prevent players from confronting referees during or after matches.
- Maintain an up-to-date player contact list, including guardian details for under-18s.
- Ensure team coach duties are carried out if they are absent.
- Notify the Registrar of any player changes.
- Complete the online team sheet*.
- Verify opposition online cards 30 minutes before the game—No card, no game*.
- Report disputes or protests to the Player Representative promptly*.
- Work with the coach to submit match reports and track player game statistics, ensuring minimum playtime requirements are met (if required)*.
- Record and monitor suspensions to ensure CCF compliance*.

* Competition Only

Non-Competition Only